ACCOUNTING SERVICES SCHEDULE
May 2024

Monday	Tuesday	Wednesday	Thursday	Friday
		1 GLS c/o 10 am	**2** Access Online Ledgers	**3** Student Payday period ending 4/26/24
6	**7** Wage time for period ending 5/3/24 locked @ 11:59 am	**8**	**9**	**10** Wage Payday period ending 5/3/24
13	**14** Student time for period ending 5/10/24 locked @ 11:59 am	**15**	**16**	**17** Student Payday period ending 5/10/24
20	**21** Wage time for period ending 5/17/24 locked @ 11:59 am Academic Payday period ending 5/14/24	**22**	**23**	**24** Wage Payday period ending 5/17/24
27 Memorial Day **Bank Holiday**	**28** Student time for period ending 5/24/24 locked @ 11:59 am	**29**	**30**	**31** Student Payday period ending 5/24/24 Professional Payday period ending 5/31/24

TRAINING OPPORTUNITIES

Description	Division	Date	Time	Location
Payroll 101	Payroll	Tues, 5/7	9:30 am - 11:00 am	Online via Zoom
Travel	AP & Travel	Tues, 5/7	1:00 pm - 2:30 pm	Online via Zoom
Budget Instructor Led Workday Training	Budget & Planning	Wed, 5/8	10:00 am - 11:30 am	Online via Zoom
Intro to Post Awards	SPA	Thurs, 5/9	9:00 am - 11:00 am	Online via Zoom
LaCarte Card	AP & Travel	Thurs, 5/9	1:00 pm - 2:30 pm	Online via Zoom
Business Managers' Meeting	--	Tues, 5/14	9:30 am - 11:00 am	Online via Zoom
Cost Transfers	SPA	Thurs, 5/16	9:00 am - 11:00 am	Online via Zoom
Invoice Processing & Special Meals	AP & Travel	Tues, 5/21	9:30 am - 10:30 am	Online via Zoom
Cost Sharing	SPA	Wed, 5/22	9:00 am - 11:00 am	Online via Zoom
Post Award Management Reports	SPA	Thurs, 5/23	9:00 am - 11:00 am	Online via Zoom
Workday Reporting & Financial Data Model (FDM)	FAR	Wed, 5/29	10:00 am - 12:00 pm	Online via Zoom

To register, go to the training website training.lsu.edu